



Policy Section	Change	Policy Version #	Date Approved	Effective Date
All	Split into Sections	0	January 2020	June 1, 2020
All	3.2 Split into Section; 3.6, 3.7, 3.8 New; All - Wording Clarifications	1	June 2023	June 15, 2023

3.0 REGISTRATION POLICY

3.1 Residency

3.1.1 Player registration with Bow View Ringette Association (BVRA) is open to those individuals residing within the boundaries as set by Ringette Calgary and include all communities south of 50th Avenue and east of Macleod Trail to the east city limits AND all communities south of McKnight Blvd and east of Deerfoot Trail to the east city limits.

3.1.2 Families moving into BVRA boundaries

A Player requesting a release from any association to play for BVRA and registering with an address within BVRA boundaries will be required to provide proof of residency prior to a release request being signed. Proof of residency must include a utility bill or government-issued identification with the registering parent’s name and an address within BVRA boundaries.

3.1.3 Players whose Home Association is not BVRA

A Player from outside BVRA’s boundaries must seek a release from their home association, as defined by Ringette Alberta, using a Ringette Alberta release form. BVRA will require acknowledgement from a Player’s home association if they are either trying out for a higher tier other than what is offered within their home association or if they are transferring to BVRA for other reasons. BVRA, however, will not accept transfer requests where the purpose of the transfer is for an underage player seeking to play at a higher division. BVRA is never required to accept players from another association. Criteria, including previous disciplinary actions and space within BVRA, will determine acceptance.

3.1.4 Players whose Home Association is not BVRA trying out for a higher tier must rank as a secured player in the tier they are trying out for during evaluations to be eligible to play in that tier. If a Player does not rank as a secured Player they will be required to return to their home association.

3.2 Calgary AA Ringette Players

3.2.1 BVRA is a feeder association for Calgary AA Ringette.

3.2.2 Players in the U14, U16 and U19 divisions are encouraged to try out, however, being unsuccessful in securing a Calgary AA spot may result in the player not having a spot to play in BVRA.



- 3.2.3 BVRA players may secure their spot to play with BVRA by selecting the Calgary AA tryout product during registration. Proof of registration for Calgary AA tryouts must be provided if selecting the Calgary AA tryout product. The fee for this product is non-refundable. Players successful in securing a Calgary AA spot will not receive a refund. Players unsuccessful in securing a Calgary AA spot will have the fee applied to their BVRA registration.

3.3 Registration Dates and Deadlines

- 3.3.1 **Early Registration** is defined as a registration that occurs between the opening of registration and June 30 of each year. Early registration is eligible for a reduced registration fee as set out in Policy 21.0.
- 3.3.2 **Late registration** is defined as a registration that occurs after July 31 of each year. Late registration is subject to an additional fee as set out in Policy 21.0.
- 3.3.3 Registration closes on August 15 each year. Registrations will not be accepted after this date unless BVRA has determined there is space in an age division. Registration after the close of registration is subject to an additional fee as set out in Policy 21.0.

3.4 Registration Fees

- 3.4.1 Registration fees for the upcoming season will be announced at the AGM each year. All fees are presented in Policy 21.0.
- 3.4.2 All players registering with BVRA must have their fees paid in full prior to starting evaluations.

3.5 Refunds

- 3.5.1 Players requesting a refund from BVRA must request to do so in writing to admin@bowviewringette.com.
- 3.5.2 Refunds are subject to administrative fees as set out in Policy 21.0.
- 3.3.3 Refunds can also be directed at the BVRA Board discretion in the matter of issues that are beyond normal operating control.



3.6 Board of Directors Credit

- 3.6.1 BVRA Directors are eligible for an annual credit to be used towards the following season's registration fees, with a maximum value of one of their player's early registration fees.
- 3.6.2 Credits are awarded at the end of the season after a performance review conducted by the President and the Vice Presidents to ensure active contribution and participation is achieved. The Director must also be in good standing with the association, as defined in the BVRA bylaws.
- 3.6.3 Where the Director has joined the Board mid-year, or has left the Board in less than a year, their credit will be assessed based on the time served on the Board, as follows:
 - (a) Less than 90 days = no credit received;
 - (b) 91 to 300 days = prorated based on duration;
 - (c) 301 or more days = full credit
- 3.6.4 If a Director has served more than one full year, but has left the Board prior to the conclusion of the current year, their credit will be prorated from the time of the last AGM to the day on which they have concluded their Board duties.
- 3.6.5 Fee credits received have no cash value, cannot be transferred, refunded, or applied outside of BVRA (in the case of a move to Calgary AA or another association).

3.7 Goaltender Incentives

- 3.7.1 Full Time Goaltender (FTG) registration fees are reduced (see Policy 21.0) to help offset the costs of purchasing goaltender gear.
- 3.7.2 Hybrid Goaltenders (HG) are eligible for a fee credit towards their next year's registration, as follows:
 - 3.7.2.1 In U10, if the player plays 20% or more of their team's league, exhibition, and tournament games as a goaltender, they can receive a fee credit of \$75.
 - 3.7.2.2 In U12 and older divisions, if the player plays 40% or more of their team's league, exhibition, tournament, play-downs (qualifiers), regionals/provincials games as a goaltender, they can receive a fee credit of \$150.
 - 3.7.2.3 It is incumbent upon the parents of the player to apply for the credit no later than April 15th of each year, by submitting the signed form (see Forms on the BVRA website). Proof of play, in the form of gamesheets may be required.



- 3.7.2.4 Fee credits received have no cash value, cannot be transferred, refunded, or applied outside of BVRA (in the case of a move to Calgary AA or another association).

3.8 U10 Step 1 and Step 2 Credit

- 3.8.1 At registration, all U10 players must pay the same registration fees, as the tier (step) they will play in is unknown prior to the conclusion of evaluations and the drafting of teams.
- 3.8.2 Due to the ice allocation differences between the full-ice format in Step 3, and the half-ice format in Step 1 and Step 2, players that place in the latter may receive a fee credit towards their next year's registration.
- 3.8.3 At the end of the season, BVRA will review the ice allocation for Step 1 and Step 2, and determine the amount of the fee credit that may be assessed. Families will be informed of the decision via email, prior to the start of the following year's registration.
- 3.8.4 Fee credits received have no cash value, cannot be transferred, refunded, or applied outside of BVRA (in the case of a move to another association).

3.9 Team Rosters

- 3.9.1 All players and team staff must be registered on a Team Registration Form (TRF) through Ringette Alberta.
- 3.9.2 Only team staff listed on the TRF are eligible to be on the ice or bench for a game. On-Ice Assistants, while listed on the TRF, are not permitted on the bench during a game.
- 3.9.3 BVRA will pay for a maximum of five (5) team staff (not including Junior Coaches) to be registered on a TRF. Individual teams will pay the extra cost to register additional staff.
- 3.9.4 The deadline to submit rosters to the Registrar is Oct 5th. Team roster changes are subject to the deadlines outlined by Ringette Alberta on their website. All team roster changes must be submitted to the Registrar with enough time to meet the Ringette Alberta deadlines.
- 3.9.5 All team roster changes are subject to the fees as set out in Policy 21.0 and must be submitted before changes are made. BVRA will submit payment to Ringette Alberta for team roster changes.